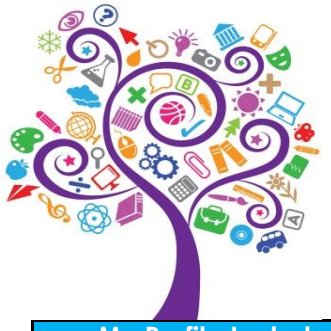

This individual learning plan is intended to help you keep track of your learning and achievements. You will be asked to update it periodically and your tutor will add his/her comments too. The qualification criteria can be signed off using the log and you must complete your assessment plan with your tutor during the first classroom meeting

First name: _____ Surname: _____

Course: _____ Level: _____

My Profile Include any long term goals, motivation for learning, experience of learning, current learning and work situation, first language, and other relevant information.

Objectives	My Priority Goals	About me

Smart Target		Learner Comment		Tutor Feedback	
Target	Date	Name	Date	Feedback	Date

End of course review of achievements

Learner Voice	Tutor Comment